

REPORTING

POLICY

Rationale:

- Accurate and comprehensive reporting of school and student performance aids in establishing open communication, helps to improve student learning, assists in establishing future direction, and helps to identify areas of exemplary performance, as well as those in need of support and assistance.

Aims:

- To report school and student performance accurately and comprehensively.
- To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

Implementation:

- Schools are responsible for accurately reporting student achievement against the Victorian Curriculum.
- Each year our school will provide parents with two written Student Reports indicating their child's academic progress against the Victorian Curriculum. Reports will be distributed through our current Student Management System (Compass).
- Staff will participate in moderation of tasks to provide consistent judgements of student progress against the Victorian Curriculum.
- We will provide termly opportunities for learning conferences.
- Our school will develop learning improvement plans for individual students at risk, in consultation with parents and, where appropriate, with others with specific expertise.
- We will participate in the National Assessment Program - Literacy and Numeracy (NAPLAN) so as to gain information for staff, parents and students on students' progress in relation to Victorian Curriculum.
- We will provide information sessions for parents on an educational needs basis.
- The school will assess the achievements of students with disabilities and impairments in the context of the Victorian Curriculum. Student Support Groups will develop individual student profiles containing learning goals for each student as required. Progress towards learning goals will be reviewed by the Student Support Group. The Special Needs Task Force will provide support where necessary.
- The school will provide all required performance data to the Department of Education and the community by means of an annual report, as well as an Executive Summary of performance data that will be available for viewing on the school's website.
- Students for whom English is an additional language will have their progress in English reported against the EAL Companion to the Victorian Curriculum.
- For all International Students reporting requirements, please refer to the International Student School Handbook.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle, or at any time that Department of Education policy changes influence reporting practices in schools.

This policy was last ratified by School Council in...

August 2018